**SHORT COURSES AND INDUCTION TO HEALTH AND SOCIAL CARE (PRE – QCF TRAINING)**

**APPLICATION FORM**

Course Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(See list of courses at back of form)

Course Commence Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: (i.e. Mr, Mrs, Miss, Ms, Dr): \_\_\_\_\_\_\_ Gender (F/M): \_\_\_\_\_ Status (i.e. Married, Single, Divorce): \_\_\_\_\_\_\_\_\_\_\_\_\_

Surname : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

D.O. B: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nationality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ N.I no.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Post Code: \_\_\_\_\_\_\_\_\_\_\_\_

Home Tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Post Code: \_\_\_\_\_\_\_\_\_\_\_\_\_

**Emergency Contact**:

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Post Code: \_\_\_\_\_\_\_\_\_\_\_\_\_

**Previous Qualifications**:

|  |  |  |
| --- | --- | --- |
| Awarding Body/ College, University | Award/Qualifications | Date of Award |
|  |  |  |

**Relevant Experience:**

|  |  |  |  |
| --- | --- | --- | --- |
| Date of Employment | Organsisation | Position | Nature of Work |
|  |  |  |  |

**Personal Statement**

Please state your principal reason for applying for this course?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Do you have any illness and/or disability which could affect you during this course?

(If YES please give details) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Payment Details

Paid in Full: £ \_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Receipt No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deposit: £ \_\_\_\_\_\_\_\_\_\_ Agreed to pay balance of : £\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Failure in payment will prevent you from obtaining your certificate.**

***Refund Policy: Fees paid for course are refundable if you change your mind on the intended course, but it is subject to an administrative charge of £50 plus any other expenses incurred by the college, i.e. registration fee with Awarding Body (if applicable)***

***Staff Notice: Please retain a copy of receipt and attach to application form for office purposes. Thank you.***

**SHORT DAY COURSES**

(**HS)** Health & Safety in work place **(FS)** Food Safety **(MA)** Medication Awareness;

(**MHT)** Moving, Handling and Transfer **(CH)** Challenging Behavior **(FA)** First Aid;

**(RA)** Risk Assessment **(FS)** Fire Safety **(IF)** Infection Control;

**(SG A/C)** Safeguarding Children & Vulnerable Adults **(DA)** Dementia Awareness;

**(LD)** Learning Disability **(AW)** Autism Awareness **(EW)** Epilepsy Awareness

We also offer quite a number of other courses, some of which include the following:

* Cache level 1 Award in preparing to work in Adult Social Care **(QCF)**
* Cache Level 2 & 3 Certificate in Preparing to work in Adult Social Care **(QCF)**
* Cache Level 2 & 3 Diploma in Health and Social Care (Adults) **(QCF)**
* Cache Level 4 Diploma in Health and Social Care (Adults) **(QCF)**
* Cache Level 2 Award in Awareness of End of Life Care **(QCF)**
* Cache Level 2 Certificate in assisting and moving individuals for social care settings **(QCF)**
* Cache Level 3 Award in inducting others in the assisting and moving of individuals in social care **(QCF)**
* Cache Level 2 Award in Food Safety in Health and Social Care and Early Years and Childcare Settings **(QCF)**
* Cache Level 2 Award in Promoting Food safety and Nutrition in Health and Social Care or Early Years and Childcare Settings **(QCF)**
* Level 2 Award in Employment responsibilities and rights in Health, Social Care or Children and Young people’s settings **(QCF)**
* Level 2 Award in Awareness of Dementia **(QCF)**
* Level 2 Certificate in Dementia Care **(QCF)**
* Cache Level 3 Certificate in Assessing Vocational Achievement **(QCF)**
* Cache Level 5 Diploma in Leadership for Health and Social Care and Children and Young People’s Services (England) **(QCF)**